



## APPLICATION FOR BUILDING PERMIT EXTENSION OF TIME

**Planning Permit No & Date:**

**Building Permit Number:**

**Project Works description:**

**Address:**

I write to you in relation to the above Building Permit and wish to apply for the following extension of time  
(circle or highlight preference)

- 6 months from expiry date - \$1650 +GST
- 12 months from expiry date - \$2550 +GST
- 18 months from expiry date \$2850 +GST
- 24 months - \$3250+GST

### APPLICATION DECLARATION - OWNER NAME (as per title)

I ...  
hereby request that **JBG Building Surveying Pty Ltd** (Relevant Building Surveyor) extend the **above project** be extended by (6,12,18, 24 months). I make this extension request in my capacity as the owner for this site.

#### We as owners understand that:

1. A site inspection maybe required to be carried out by our office prior to the completion date to determine the status of building works, and
2. That you can only grant an extension of time to the building permit where you consider that the extent of works warrants such an extension, and
3. Under circumstances where the planning permit expires prior to the 12 month period, the building permit can only be extended to match the planning permit expiry unless provided with confirmation of the planning permit extension.  
If the planning permit extension is provided after the building permit has been extended, an additional fee will be charged to extend the building permit for the remaining amount of time to allowed by the planning permit extension completion date.
4. No further extensions will be granted and a final inspection must be arranged prior to this date.

Where an extension of time is not granted, we will not refund the payment as it will go towards the cost of carrying out the inspection and the enforcement requirements necessary subsequent to such refusal.

Signature of **Owner/s:** \_\_\_\_\_ Date: \_\_\_\_\_